



No.NIREH/BPL/Disposal/2018-19/1

05th February 2019

**SUBJECT: NOTICE FOR QUOTATIONS FOR DISPOSAL OF OLD,
UNSERVICEABLE AND OBSOLETE E-WASTE MATERIAL AND OTHER OFFICE
EQUIPMENTS, FURNITURE/SCRAP ETC.**

1. ICMR-National Institute for Research in environmental Health, Bhopal a permanent Institute under Indian Council of Medical Research, Department of Health Research, Ministry of Health & Family Welfare, Government of India has some items that have outlived their life and are totally obsolete/unserviceable in nature(**list of items is enclosed at Annexure-1**). It has been decided to dispose off them by means of inviting quotation from the local buyers in this trade on “**AS IS WHERE IS BASIS**”.

2. Sealed quotation are invited from various interested firms/bidders for disposal of old, unserviceable and obsolete e-waste material and other office equipments, furniture/scrap etc. on “**AS IS WHERE IS BASIS**”.

Tender documents can be obtained from our office by paying a sum of Rs. 100/- (Rupees One Hundred only) non-refundable. The tender document and other details are also available on website www.nireh.org. No tender fee is required to be paid if document downloaded from website. **Schedule of quotations/bids are as follows:**

Sno.	Tender No.	NIREH/BPL/Disposal/2018-19/1
1.	Date of Issue of Tender	05.02.2019 from 10:00 a.m. till 26.02.2019 upto 02:00 p.m.
2.	Last date and time for submission of quotations/bids	26.02.2019 upto 02:00 p.m.
3.	Date and time of Opening of quotations/bids	26.02.2019 at 02:30 p.m.
4.	Venue	ICMR-NIREH, Kamla Nehru Hospital Building, GMC Campus Bhopal-462001
6.	Time of Inspection of material/items	Any working day, on site between 10:00 a.m. to 05:00 p.m before last date of quotations/bids submission. (except Saturday/Sunday/Holiday)



आई.सी.एम.आर. - राष्ट्रीय पर्यावरणीय स्वास्थ्य
अनुसंधान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार

**ICMR-National Institute for Research in
Environmental Health
Department of Health Research, Ministry of Health
and Family Welfare, Government of India**

3. Director, ICMR-NIREH reserves the right to accept or reject any or all tenders/quotations without assigning any reason thereof. The decision of the Director, NIREH will be bound to all.
4. For more details, please log on to Institute's website www.nireh.org. Further, Any addition/corrigendum if any, will be published on Institute's website only.

**DIRECTOR
ICMR-NIREH BHOPAL**



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH

NIREH
NATIONAL INSTITUTE FOR RESEARCH
IN ENVIRONMENTAL HEALTH

आई.सी.एम.आर. - राष्ट्रीय पर्यावरणीय स्वास्थ्य
अनुसंधान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार
ICMR-National Institute for Research in
Environmental Health
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

**TERMS AND CONDITIONS FOR DISPOSAL OF OLD, UNSERVICEABLE AND
OBSOLETE E-WASTE MATERIAL AND OTHER OFFICE EQUIPMENTS,
FURNITURE/SCRAP ETC**

Eligibility Criteria:

1. Firm/bidder must be registered for GST with concerned authorities.
2. Must be an income tax assessee.
3. Must not be blacklisted by any department of Central/State Govt/PSU.
4. Bidders quoting for collection of e-waste material viz. computer/printer and other peripherals must be registered with Central/State Pollution Control Board.

Submission of bids/quotation.

1. The disposal of old/unserviceable/obsolete items shall be strictly on “**AS IS WHERE IS BASIS**”.
2. Interested firms can submit their highest price for purchase of obsolete and unserviceable, scrap and furniture items separately (**LOT WISE**) by 02:00 p.m. on 26.02.2019.
3. Quotations received after stipulated date/time, late incomplete/delayed, received through email/fax and also without tender form fee will not be considered at all by this office.
4. The quotations should be signed by the authorised signatory only. Photocopy or unsigned tenders not signed by the competent authority shall be rejected.
5. The firm/person shall alone be responsible for furnishing any false wrong information and the consequences or loss thereof.

Opening of Quotation

1. The bids/quotation will be opened on 26.02.2019 at 02:30 p.m. at ICMR-NIREH Kamla Nehru Hospital Building, GMC Campus.
2. The bidders/firms himself or his/her authorised representative can attend Bid Opening Meeting on the scheduled date and time.



3. Only one person/representative from each firm/bidder would be allowed to attend the bid opening meeting. In case the representative of the firm/bidder is attending the meeting, an authorisation letter must be sent along with the representative, failing which the representative of the firm will be not be allowed to attend the bid opening meeting.

Inspection of Items.

1. The inspection of material can be done carefully by the prospective bidder/firm or by their representatives on the site at ICMR-NIREH, Bhopal, Kamla Nehru Hospital Building, GMC Campus, Bhopal from 05.02.2019 upto 25.02.2019 on any working day between 10:00 a.m. to 05:00 p.m. except Saturday/Sunday/Holiday.

2. Queries can be raised at the time of inspection only. No further clarification shall be entertained after the above inspection or on the date of opening of bids.

Submission of undertaking of e-waste items.

1. The successful bidder/firm shall submit an undertaking that collected e-waste items old/unserviceable/obsolete computer hardware will be stored/processed /disposed off as per Central/State Pollution Board E-Waste Management and Handling Rules, 2016. (**Annexure-3**).

2. In case failure to submit the above undertaking, necessary action shall be taken against the bidder.

Lifting/removing of Sold Items.

1. The sold items should be removed from the office premises by the successful bidder/firm within 48 hours of after depositing the entire sale amount to ICMR-NIREH at their own expenses. No assistance/transportation will be provided by ICMR-NIREH.

2. In case, the successful bidder deposit the full money and fails to lift the items within the stipulated time, then ICMR-NIREH shall not take responsibility for the safe custody of the articles.

3. The material will be allowed to be lifted between 10:00 a.m. to 05:00 p.m. on working days from Monday to Friday. No picking, choosing or sorting will be allowed in the premises for the disposal lots. Permission to take out the disposed off from the office on holiday/Saturday/Sunday etc will not be given.



आई.सी.एम.आर. - राष्ट्रीय पर्यावरणीय स्वास्थ्य
अनुसंधान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR-National Institute for Research in
Environmental Health
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

4. The bidder should ensure that no damage is caused to the environment during the storage & transportation of e-waste material.
5. The removal of items, the bidder should ensure that no damage to Institute property, premises/roads etc should be done. The damage done if any should be made good from the bidders himself/herself only.
6. All the charges i.e. loading/unloading and transportation to be incurred in course of removing/lifting of items will be borne by the successful bidder.

Other Terms & Conditions.

1. Director, ICMR-NIREH Bhopal will not be responsible for delayed/late quotations/bids submitted by post/courier.
2. The disposal of old/unserviceable/obsolete items shall be strictly on “**AS IS WHERE IS BASIS**”. The condemned unserviceable items can be inspected physically between 10:00 a.m. on any working day between Monday to Friday from 05.02.2019 to 25.02.2019 at ICMR-NIREH, Kamla Nehru Hospital Building, Bhopal. The visitors are requested to sign in the register after inspection of items.
3. No complaint whatsoever will be entertained after the tender submitted before or after the items are lifted. No request for inspection after submission of tender/bids will be accepted.
4. The successful bidder will be required to deposit the total bid amount by means of Demand draft in favour of NIREH Bhopal within three working days of award of tender.
5. If the highest qualifying bidder fails to accept the bid, in such event, an opportunity shall be given to next higher qualifying eligible bidder/firm (H-2).
6. The successful bidder should submit the documentary evidence in support of residential status (Ration card/Voter card/Aadhar Card).
7. Rates should be quoted by the firms should be in figures as well as in words for all items **LOT WISE** separately. Overwriting or any correction is not allowed.



आई.सी.एम.आर. - राष्ट्रीय पर्यावरणीय स्वास्थ्य
अनुसंधान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR-National Institute for Research in
Environmental Health
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

8. The rates must be quoted as LOTWISE on lumpsum basis. Rates quoted for partly items will not be accepted.

9. Disputes, if any, shall be subject to jurisdiction of Bhopal only.

10. The selection of successful highest bidder shall be made on the rate offered by the firm/bidder keeping in view of the terms and conditions and specification laid down in tender document.

11. The highest bid once accepted is not transferred to anyone other party. In case the bidder is a company, the name of company should be indicated as the bidder. In such cases, the person appearing for the company should have an authorisation letter in a proper format issued from a competent authority of the company.

12. The employees or their relatives working in ICMR or ICMR-NIREH /other ICMR Institutes/Centers are not eligible for bidding.

13. The bidder is required to reveal his full name, address, name of authorised signatory of the firms, postal address and contact number, email etc.

14. The e-waste items will be handed over to the bidder who is registered with Central/State Pollution Control Board only.

15. The address given in the tender shall be deemed to be the Purchaser's Address and correspondence sent on that address shall be considered to have been delivered to the purchaser. No claim will be entertained for the reason of forfeiture of sum deposited in case the correspondence is returned back undelivered.

16. There are three LOTs of old items comprising of LOT-1 (for E-waste material), LOT-2 (Other Obsolete/unserviceable items) and LOT-3 (Empty cartoons/packing material).

17. Firms must submit their bids/quotation in the prescribed enclosed format only, duly signed, with name and address written in block letters. One copy of these terms and conditions duly signed on each page must be submitted alongwith the completed tender form.

18. The bid not received in the prescribed format will be summarily rejected.



आई.सी.एम.आर. - राष्ट्रीय पर्यावरणीय स्वास्थ्य
अनुसंधान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR-National Institute for Research in
Environmental Health
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

19. The term and condition of this tender document are part of the contract document related with the execution of the contract.

20. Tenders should be delivered in sealed cover super scribed with the subject and tender number and address to the Director, ICMR-NIREH, Kamla Nehru Hospital Building, GMC Campus, Bhopal-462001 **on or before 02:00 p.m. on 26.02.2019.**

23. Director, ICMR-NIREH reserves the right to reject all or any tenders in whole or part without assigning any reasons thereof at any time.

DIRECTOR
ICMR-NIREH, BHOPAL



Annexure-1

**LIST OF OLD, UNSERVICEABLE AND OBSOLETE E-WASTE MATERIAL AND OTHER OFFICE
EQUIPMENTS, FURNITURE/SCRAP ETC**

LOT-1 (E-WASTE MATERIAL like computer, printer.....)

S No.	Item Name	Physical condition of the item	Quantity
1	Computer (Workhouse II) + Monitor+ Keyboard	E-waste/ Unserviceable/ Obsolete	1
2	Computer (SIVA XT)+ Moniter+ Keyboard		1
3	Computer (HCL PC/ XT)+ Moniter+ Keyboard		1
4	Computer Keyboard		1
5	Data Enty Machine (Hindustan Computers)		2
6	Fax Machine		1
7	Logic System Electrical Typewriter		1
8	Overhead Projector		1
9	Photocopier		1
10	Printer		3
11	Printer (PCL L32 C)		1
12	Slide Projector		1
13	Tape Drive (Hindustan Computers)		1

**LOT-2 (OLD, UNSERVICEABLE AND OBSOLETE OTHER OFFICE EQUIPMENTS,
FURNITURE/SCRAP ETC)**

S No.	Item Name	Physical condition of the item	Quantity
1	Ceiling Fan	Scrap/ Obsolete	3
2	Desert Cooler		3
3	Floor Fan		4
4	Iron bench		4
5	Revolving Chair		2
6	Stablizer		6
7	Wall clock		1
8	Typewriter		3
9	Meeting table		3
10	Office Chairs		60
11	Office Table		21
12	Table (Big Size)		1
13	Table(For Computer)		5

LOT-3 (EMPTY CARTOONS/PAKING MATERIAL ETC)

Approximate weight – 60 Kgs



आई.सी.एम.आर. - राष्ट्रीय पर्यावरणीय स्वास्थ्य
अनुसंधान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार
ICMR-National Institute for Research in
Environmental Health
Department of Health Research, Ministry of Health
and Family Welfare, Government of India
Annxure-2

ICMR-NIREH BHOPAL

PROFORMA FOR OFFERING RATES FOR DISPOSAL OF OLD, UNSERVICEABLE
AND OBSOLETE E-WASTE MATERIAL AND OTHER OFFICE EQUIPMENTS,
FURNITURE/SCRAP ETC

CHECK LIST

(to be submitted alongwith the price bid)

1.	Name of Firm/Individual	
2.	Full postal address (Attach proof)	
3.	Telephone Number/Fax No.	
4.	Email	
5.	Details of Ownership/ Prop/Partner	
6.	Name of Director /Prop/Partner	
7.	Residential Address of Director/Prop/Partner (Attach proof)	
8.	Mobile No. of Director /prop/Partner	
9.	Email address of Director/prop/Partner	
10.	Trade license/Registration Number of Firm	
11.	PAN No. of Firm	
12.	GST No. of Firm	
13.	TAN No. of Firm, if any	
14.	Registration Number with Central/State Pollution Control Board (Attach a copy), if applying for E- waste material	

Undertaking

A. I/We hereby have carefully read the terms and conditions of the tender document issued by ICMR-NIREH regarding earnest money and agree to abide by these in letter and spirit. In case of any dispute, the decision of Director, ICMR-NIREH shall be binding on me/us. A singed copy of the tender documents is enclosed as proof of acceptance.



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH

NIREH
NATIONAL INSTITUTE FOR RESEARCH
IN ENVIRONMENTAL HEALTH

आई.सी.एम.आर. - राष्ट्रीय पर्यावरणीय स्वास्थ्य
अनुसंधान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार

**ICMR-National Institute for Research in
Environmental Health**

**Department of Health Research, Ministry of Health
and Family Welfare, Government of India**

B. The rates quoted by me/us are valid and binding on me/us and it is certified that rates quoted are the highest rates as quoted in any other institute/ Department in India.

C. I hereby under take to deposit the entire amount in the form of demand draft in favor of NIREH, Bhopal within one day from the date of award of tender.

D. I hereby undertake to remove the old unserviceable items within 48 hours from the date of deposit of entire amount.

E. I/we hereby undertake that items will be used for disposal part by part as scrap or other meaningful purpose only.

F. I/We hereby undertake that the information given in this tender is true and correct in all respect and I/we hold the responsibility for the same.

Date:

Signature of the bidder

Place:

Name

Designation:

Seal



आई.सी.एम.आर. - राष्ट्रीय पर्यावरणीय स्वास्थ्य
अनुसंधान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार
ICMR-National Institute for Research in
Environmental Health
Department of Health Research, Ministry of Health
and Family Welfare, Government of India
Annxure-3

ICMR-NIREH BHOPAL

PRICE BID

PROFORMA FOR OFFERING RATES FOR DISPOSAL OF OLD, UNSERVICEABLE AND OBSOLETE E-WASTE MATERIAL AND OTHER OFFICE EQUIPMENTS, FURNITURE/SCRAP ETC

1.	Name of Firm/Individual	
2.	Highest Price for Lot-1 (E-Waste Material Computer, printer etc)	Rs. (Rupees)
3.	Highest Price for Lot-2 (old, unserviceable and obsolete other office equipments, furniture/scrap etc)	Rs. (Rupees)
4.	Highest Price for Lot-3 (Empty cartoons/packing material)	Rs. (Rupees)
5.	Total	Rs. In words: (Rupees.....)

Undertaking

A. The rates quoted by me/us are valid and binding on me/us and it is certified that rates quoted are the highest rates as quoted in any other institute/Department in India.

B. I hereby under take to deposit the entire amount in the form of demand draft in favour of NIREH, Bhopal within one day from the date of award of tender.

C. I hereby undertake to remove the old unserviceable items within 48 hours from the date of deposit of entire amount.



आई.सी.एम.आर. - राष्ट्रीय पर्यावरणीय स्वास्थ्य
अनुसंधान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार

**ICMR-National Institute for Research in
Environmental Health
Department of Health Research, Ministry of Health
and Family Welfare, Government of India**

D. I/we hereby undertake that items will be used for disposal part by part as scrap or other meaningful purpose only.

E. Total price exclusive of all labour charges, transportation and other expenses.

F. I/we also hereby declare that firm is registered with Central/State Pollution Board as authorised recycler/re-processor and having environmentally sound facilities for collection, disposal/recycling of e-waste material.

Date:

Signature of the bidder

Place:

Name

Designation:

Seal



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH

NIREH
NATIONAL INSTITUTE FOR RESEARCH
IN ENVIRONMENTAL HEALTH

आई.सी.एम.आर. - राष्ट्रीय पर्यावरणीय स्वास्थ्य
अनुसंधान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR-National Institute for Research in
Environmental Health
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

**TENDER FOR DISPOSAL OF OLD, UNSERVICEABLE AND OBSOLETE E-
WASTE MATERIAL AND OTHER OFFICE EQUIPMENTS, FURNITURE/SCRAP
ETC.**

UNDERTAKING

I/We do hereby solemnly affirm and declare that My/our firm/company business entity is not blacklisted by any government department/autonomous organisation etc or prosecuted by any court of law.

Dated:
Place:

signature of the authorised person

Name:
Designation
Seal

**TENDER FOR DISPOSAL OF OLD, UNSERVICEABLE AND OBSOLETE E-
WASTE MATERIAL AND OTHER OFFICE EQUIPMENTS, FURNITURE/SCRAP
ETC.**

UNDERTAKING FOR DISPOSAL OF E-WASTE

I/We do hereby solemnly affirm and declare that My/our firm/company business entity is registered with Central/State Pollution Control Board (and e-waste items out of old/obsolete/unserviceable computer/printer/fax/ will be stored/process/disposed off as per E-Waste Management Handling Rules, 2016.

Dated:
Place:

signature of the authorised person

Name:
Designation
Seal



आई.सी.एम.आर. - राष्ट्रीय पर्यावरणीय स्वास्थ्य
अनुसंधान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार
ICMR-National Institute for Research in
Environmental Health
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

TENDER NOTICE

SUBJECT: QUOTATIONS FOR DISPOSAL OF OLD, UNSERVICEABLE AND OBSOLETE E-WASTE MATERIAL AND OTHER OFFICE EQUIPMENTS, FURNITURE/SCRAP ETC.

विभिन्न इच्छुक फर्मों / बोलीदाताओं से पुराने, बेकार और अप्रचलित ई-वेस्ट सामग्री और अन्य कार्यालय उपकरणों, फर्नीचर / स्क्रेप आदि के निपटान के लिए "जैसा है जहां है के आधार पर" मुहरबंद निविदाएं आमंत्रित किए जाते हैं। Sealed tenders/quotation are invited from various interested firms/bidders for disposal of old, unserviceable and obsolete e-waste material and other office equipments, furniture/scrap etc. on "AS IS WHERE IS BASIS".

निविदा दस्तावेज और अन्य विवरण वेबसाइट www.nireh.org पर भी उपलब्ध हैं। यदि वेबसाइट से दस्तावेज डाउनलोड किए गए हैं, तो कोई निविदा शुल्क का भुगतान करने की आवश्यकता नहीं है। बोलियाँ / कोटेशन दिनांक 05.02.2019 को सुबह 10:00 बजे से दिनांक 26.02.2019 को दोपहर 02:00 बजे तक जमा किए जा सकते हैं। निविदाएँ दिनांक 26.02.2019 को दोपहर 02:30 बजे खोली जाएंगी। आइटम / सामग्री का निरीक्षण शनिवार / रविवार / शासकीय अवकाश को छोड़कर किसी भी कार्यालय दिवस पर सुबह 10:00 बजे से शाम 05:00 बजे के बीच किया जा सकता है। The tender document and other details are also available on website www.nireh.org. No tender fee is required to be paid if document downloaded from website. The bids/quotations can be submitted from 10:00 a.m. on 05.02.2019 upto 02:00 p.m. on 26.02.2019. The bids will be opened on 26.02.2019 at 02:30 p.m. The Items/material can be inspected on any working day before the last date of submission of bids, between 10:00 a.m. to 05:00 p.m. except Saturday/Sunday/holiday.

अधिक जानकारी के लिए, संस्थान की वेबसाइट www.nireh.org पर लॉग ऑन करें। इसके अलावा, कोई भी परिशिष्ट/भूल सुधार यदि कोई हो, तो केवल संस्थान की वेबसाइट पर प्रकाशित किया जाएगा/For more details, please log on to Institute's website www.nireh.org. Further, Any addition/corrigendum if any, will be published on Institute's website only.

निदेशक/DIRECTOR