



राष्ट्रीय पर्यावरणीय स्वास्थ्य अनुसंधान संस्थान
NATIONAL INSTITUTE FOR RESEARCH IN ENVIRONMENTAL HEALTH
भारतीय आयुर्विज्ञान अनुसंधान परिषद
INDIAN COUNCIL OF MEDICAL RESEARCH
कमला नेहरू चिकित्सालय भवन, भोपाल
Kamla Nehru Hospital Building, Bhopal - 462001

No. NIREH/BPL/ 146/2015-16/1456
Dated 5 February, 2016

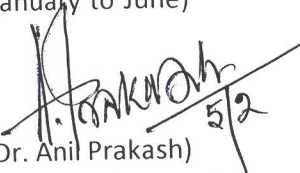
OFFICE ORDER

In pursuance of Government of India guidelines regarding reimbursement in respect of news papers subscribed at the residence of eligible Officers, the Director I/c, NIREH is pleased to sanction the norms for reimbursement of Newspapers bills by various Officers of NIREH as under :-

S.No	Level/Designation of Officers	No. of Indian Newspapers
1	Director	Two
2	Scientists & Group A Officials	One
3	Group B Officers carrying Grade Pay Rs. 4600/- and above	One

The reimbursement of Newspaper bills will be governed by the following conditions-

- (i) The Officers have the option to purchase the Indian newspaper of their choice.
- (ii) The reimbursement in respect of the newspapers' will be made by the Office on production of duly certified Bill/Cash Memo by the concerned official.
- (iii) The Office will be reimbursing only 85% of the cost of the newspaper bill/cash memo and the old newspapers can be retained by the concerned officials.
- (iv) No reimbursement in respect of magazines /periodicals will be allowed.
- (v) All the eligible officials will be required to submit their bills to the Office in the month of January (bills pertaining to July-December) and July (bills pertaining to January to June) every year for reimbursement.


(Dr. Anil Prakash)
Director-in-Charge

Copy to:

1. SO (Admn)
2. SO (Accounts)
3. Stores, NIREH
4. PS to Director
5. Guard files